

- N. B.– i) The Colombo District Jurors list published online in part vi of the Government Gazette No. 2480 dated 13.03.2026 has been cancelled.
ii) The Correct Jurors member list was published in Part IV of the Government Gazette No. 2488 dated on 08.05.2026.



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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,489 – 2026 මැයි මස 15 වැනි සිකුරාදා – 2026.05.15
No. 2,489 – FRIDAY, MAY, 15, 2026

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 5th June, 2026, should reach Government Press on or before 12.00 noon on 22nd May, 2026.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

PRASANNA JAYARATNE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
02nd April, 2026.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5 :1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5 :2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5 :3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5 :4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5 :5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6 :1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

SRI LANKA AIR FORCE

Recruitment to the post of Sanitary Labourer , Grade III, in the Office Employees' Service of the Combined Service

APPLICATIONS are hereby invited from Sri Lankan citizens who possess the qualifications specified in this notification to fill 46 vacancies for the post of Sanitary Labourer in Grade III of the Office Employees' Service of the Sri Lanka Air Force under the Ministry of Defence.

02. The number of appointments and the effective date of such appointment shall be determined by the Appointing Authority. The Appointing Authority have the power not to fill any number of vacancies or to refrain from filling all of the vacancies. The institutions where the vacancies exist are indicated in the Annexure 01.

03. Eligible candidates should send their application prepared in the specimen application form given below along with copies of relevant certificates, with the words "Application to participate in the interview for the post of Labourer , Grade III, in the Office Employees' Service" written on the top left hand corner of the envelope, to the address given below by registered post so as to reach on or before 15.06.2026. Applications received after the closing date for calling applications will be rejected.

Director (Civil Administration),
Office of the Director - Civil Administration,
Air Force Headquarters,
Sri Jayawardenapura.

04. Nature of the Post and Structure of Duties :

- I. This post is a primary level non-skilled post.
- II. This appointment is permanent and pensionable subject to any future policy decisions taken by the Government regarding the Pensions in future.
- III. You must contribute to the Widows'/Widowers' and Orphans' Pension Scheme. You shall pay contributions as prescribed by the Government from time to time.
- IV. The appointee shall be subject to a probationary period of 03 years from the date of assumption

of duties. Shall pass the efficiency bar examination as prescribed in the service minute.

V. The appointee shall obtain the proficiency in other official language(s) as per the provisions of Public Administration Circular No. 18/2020 dated 16.10.2020.

VI. The appointee shall be subject to the procedural rules of the Public Service Commission, the Establishment Code of the Democratic Socialist Republic of Sri Lanka, the Government Financial Regulations and instructions of other Government regulations, circulars and amendments issued thereto from time to time.

05. This is a multipurpose a service category that is assigned basic tasks that can be performed without specific semi-skilled or without skill, among the common basic requirements for the performance and maintenance of the functions of institutions. According to the Service Minute, the designated post for Grade III is the post of Sanitary Labourer. Any role falling within this scope is assigned to the service category by the Head of the Institution / Appointing Authority.

06. Conditions of service:

I. It is compulsory to serve a minimum of 03 years in the first place of employment, and if it is necessary to transfer an employee before the end of that period due to any special reasons decided by the Appointing Authority, the Appointing Authority has the authority to do so.

II. The conditions stipulated in the procedural rules published in the *Extraordinary Gazette* of the Public Service Commission bearing No. 2310/29 and dated 14.12.2022, the provisions of the Establishments Code and the the Service Minute of the Office Employees' Service shall also apply to this appointment.

07. Qualifications for Recruitment :

- I. Must be a citizen of Sri Lanka.
- II. Must be not less than 18 years and not more than 45 years of age as at the closing date for

applications. The maximum age limit will not be applicable to permanent and pensionable appointees already in the public service.

- III. Must possess an excellent character
- IV. Every candidate must be physically and mentally fit to serve in any part of the island and to perform the duties of the position.
- V. Must have passed six subjects including two credit passes at the General Certificate of Education (Ordinary Level) Examination, in not more than two sittings.
- VI. Must not be a person who is black listed for appointing to Government service in accordance with Chapter V of the procedural rules of Public Service Commission.
- VII. It is compulsory that all qualifications relevant to the position are completed on or before the date of calling for applications.

Note -

Since this recruitment is solely for the performance of the duties of the Office Employees' Service, possession of higher educational or professional qualifications does not entitle an appointee to claim any other salary or to be appointed to a position in such a salary structure without a formal procedure outside the Service Minute of Office Employees' Service.

08. Recruitment Method:

Candidates who meet the qualifications will be appointed to the post of Sanitary Labourer, Grade III, in the Office Employees' Service, strictly following the merit order of the marks obtained by the candidates in a structured interview conducted by an Interview Board. Candidates should clearly state in the application the language medium in which they intend to appear for the interview and the structured interview will be conducted in the same language medium.

- I. The marking procedure of the structured interview is as follows.

<i>Criterion</i>		<i>Marks</i>
Professional qualifications obtained		5
Communication skills		10
Educational qualifications	Should Have passed G.C.E. Advanced Level.	5
	Obtaining a pass in Mathematics, Language, Second Official Language, English Language and other languages at the G.C.E. O/L Examination (A maximum of 5 subjects will be considered, with 2 marks for each language.)	10
Personality		5
Extracurricular activities (sports/social services...etc.)		5
Interview Skills Performed at the Interview		10
Total		50

09. Salary :

- I. Salary Code - PL-1-2025
- II. Salary Scale, Monthly Salary Scale applicable for Grades III, II and I - Rs. 40,000 – 10 X 450 - 10 X 490 - 10 X 540 - 12 X 590 – 61,880/=.

(salaries will be paid as per Public Administration Circular No. 10/2025 with effect from 01.01.2027. Until then salaries will be calculated as per the Schedule III of the said circular.)

10. Documents to be submitted with the application:
 - I. A certified copy of the birth certificate
 - II. A certified copy of National Identity Card / Valid Passport
 - III. Certified copies of educational certificates
 - IV. Grama Niladhari Certificate (DS 04 Form)
11. Applicants who have submitted applications on or before will be called for a structured interview on the presumption that the only the applicants who possess the qualifications stated in this notification have applied. If, upon verification at the interview and found that an applicant does not possess the required qualifications as per the advertisement, their candidature will be cancelled.
12. All applicants are bound to act as per the general rules stated in this announcement.
13. Furnishing of false information:
 - i. The application form should be filled with utmost care and accuracy. If any candidate is found to be ineligible to appear for the examination as per the regulations applicable to this examination, his/her candidature may be cancelled at any time before, during or after the examination.
 - ii. If the information furnished by a candidate is later found to be incorrect or if it is revealed that he/she has deliberately concealed any fact, he/she will not be considered for further appointment and will be liable to cancellation of any appointment granted on the basis of this examination or even dismissal from the Public service.
14. In the event of any inconsistency or contradiction between the Sinhala, Tamil and English texts of this *Gazette* Notification, the Sinhala language text shall prevail.
15. In the event of any issue not mentioned in this notification or any problematic situation arising during the recruitment process, the decision taken by the Director General of Combined Services shall be final.

By order of the Director General of Combined Services,

H. H. N. PRIYANGANI HEWARATHNA,
Attorney – at- Law,
Director (Civil Administration),
Sri Lanka Air Force.

Office of Director Civil Administration,
Air Force Headquarters,
Sri Jayawardenapura,
On 30th April 2026.

Annexure 01

Institutions where vacancies are existed

Serial No.	Sri Lanka Air Force Station/Camp	Number of Vacancies
01	Office of Director Civil Administration	01
02	Sri Lanka Air Force Camp - Ampara	01
03	Sri Lanka Air Force Camp - Anuradapura	02
04	Sri Lanka Air Force Camp - Batticaloa	01
05	Sri Lanka Air Force Camp – B.I. A. (Bandaranaike International Airport)	01
06	Sri Lanka Air Force Camp - Chinabay	02
07	Sri Lanka Air Force Headquarters, Sri Jayewardenepura	10
08	Sri Lanka Air Force Camp - Diyatalawa	03
09	Sri Lanka Air Force Camp - Ekala	02
10	Sri Lanka Air Force Camp - Hingurakgoda	01
11	Sri Lanka Air Force Camp - Iranamadu	01
12	Sri Lanka Air Force Camp - Katukurunda	01
13	Sri Lanka Air Force Camp - Katunayake	08
14	Sri Lanka Air Force Camp - Koggala	01
15	Sri Lanka Air Force Camp - Mirigama	01
16	Sri Lanka Air Force Camp - Palaly	01
17	Sri Lanka Air Force Camp - Palavi	01
18	Sri Lanka Air Force Camp - Ratmalana	01
19	Sri Lanka Air Force Camp - Sigiriya	02
20	Sri Lanka Air Force Camp - Vauniya	02
21	Sri Lanka Air Force Camp - Weerawila	02
22	Sri Lanka Air Force Camp - Piduruthalagala	01
Total		46

Specimen application form

SRI LANKA AIR FORCE

Recruitment to the Post of Sanitary Labourer , Grade III, in the Office Employees' Service

For Office Use

Medium applied for

Sinhala	
Tamil	
English	

1. Name with initials (in Sinhala) : Mr./Mrs./Ms.
2. Name with initials (in English) : Mr./ Mrs. / Miss.
3. Names denoted by initials (in Sinhala):

4. National Identity Card Number:
5. Date of Birth : Year: Month: Date:
6. Age as at Closing Date (15.06.2026): Year : Months: Date:
7. Permanent Address :
8. District of residence:
9. Educational Qualifications:

I. Results of First Attempt : Year: Month:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

II. Results of Second Attempt: Year: Month:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

9.1 Details of the G.C.E. (A/L) Examination
 Year and month of the examination: Index No. :

Results

<i>Subject</i>	<i>Grade</i>
1.	
2.	
3.	
4.	

10. Other Qualifications:

11. Experience gained relevant to the post:

12. Sports and Extra Curricular Activities :

.....
.....

13. Have you ever been convicted by a court of law of any charge?

(Put ✓ in the relevant cage)(If yes, please provide details.) Yes

No

14. Certification of the Applicant :

- a. I do hereby solemnly declare that the information furnished by me in this application is true and correct to the best of my knowledge. I agree to bear any loss that may arise from failure to complete and/or incorrect completion of any part hereof. I further declare that all parts hereof have been completed correctly.
- b. I understand that if this statement made by me is proven to be false, I will be disqualified before appointment and subject to dismissal after appointment.
- c. I will not change any of the information provided herein later.

Date :

.....,
Signature of the Applicant.

05-104

SRI LANKA JUDGES' INSTITUTE

APPLICATIONS are invited from citizens of Sri Lanka for the following vacant posts at the Sri Lanka Judges' Institute.

01. Post of Secretary – 01 Post

Qualifications

External Applicants

1. Should possess a Degree in Law from a University recognized by the University Grants Commission of Sri Lanka.

AND

Should have at least one (01) year of experience in the field relevant to the post after obtaining the degree.

2. Should have obtained a professional qualification from a recognized Chartered/Professional Institution, after acquiring at least one (01) year of experience in a subject area relevant to the post.

Internal Applicants

Should have fulfilled the qualifications required for external applicants.

Salary Scale

As per Management Services Department Circular No. 01/2025 dated 25.03.2025, the monthly salary scale applicable to this post is:

Rs. 96,650 – 10 x 2,480 – 15 x 3,450 – Rs. 173,200/- (MM 1-3 – 2025)

This salary scale will be effective from 01.01.2027. Salary will be paid from the effective date of appointment in accordance with Schedule II of the said Circular.

Age Limit

Applicants should be not less than 22 years and not more than 45 years of age as at the closing date of applications. The upper age limit will not apply to internal applicants.

02. Post of Research Officer – 01 Post

Qualifications

External & Internal Applicants

Should possess a general degree in Law from a university recognized by the University Grants Commission; and
Should be an Attorney-at-Law of the Supreme Court of Sri Lanka with at least one (01) year of experience in academic research or in the field of law.

Salary Scale

As per Management Services Department Circular No. 01/2025 dated 25.03.2025:

Rs. 91,650 – 10 x 2,480 – 15 x 3,450 – Rs. 168,200/- (AR 1 – 2025)

Effective from 01.01.2027, and payable from the date of appointment in terms of Schedule II of the Circular.

Age Limit

Applicants should be not less than 22 years and not more than 45 years of age as at the closing date of applications. The upper age limit will not apply to internal applicants.

03. Post of Finance Officer – 01 Post

Qualifications

External Applicants (1 or 2 of the following qualifications)

1. A Degree in Accounting, Finance, Business Management, Commerce, or a related field from a University recognized by the University Grants Commission.
2. Should have passed the Intermediate Examination of a recognized Chartered/Professional Institution relevant to the subject area.

Internal Applicants (1 or 2 of the following qualifications)

1. Should have fulfilled the qualifications required for external applicants.
2. Should have completed a minimum of five (05) years of satisfactory service in a relevant field in

a Grade II post in the Management Assistant – Non-Technical (MA 1-2) Service Category.

Salary Scale

As per Management Services Department Circular No. 01/2025 dated 25.03.2025:

Rs. 72,650 – 10 x 1,360 – 18 x 2,040 – Rs. 122,970/- (JM 1-1)

This salary will be effective from 01.01.2027, and payment will be made from the effective date of appointment in accordance with Schedule II of the Circular.

Age Limit

Applicants should be not less than 22 years and not more than 45 years of age as at the closing date of applications. The upper age limit will not apply to internal applicants.

04. Post of Stenographer / Typist – 01 Post

Qualifications

External Applicants

Educational Qualifications

- (a) Should have passed six (06) subjects in one sitting at the G.C.E. (Ordinary Level) Examination, with credit passes in four (04) subjects including:
 - I. Sinhala/Tamil
 - II. Mathematics
 - III. English Language
- (b) Should have passed at least three (03) subjects (excluding the Common General Test) at the G.C.E. (Advanced Level) Examination.

AND

Should have successfully completed a course in Shorthand and Typing of not less than six (06) months duration at a recognized institution (National Youth Services Council / National Apprentice and Industrial Training Authority/ Technical College / Government Registered Training Institution), approved by the Tertiary and Vocational Education Commission (TVEC)

Internal Applicants

(a) Employees in the Primary Grade – Non-Skill or Skill Service Categories who possess the required qualifications mentioned below ‘b’, ‘c’, and ‘e’ may apply.

(b) Should have passed six (06) subjects in one sitting at the G.C.E. (Ordinary Level) Examination, with credit passes in four (04) subjects including:

- I. Sinhala/Tamil
- II. Mathematics
- III. English Language

AND,

Should have successfully completed a course in Shorthand and Typing of not less than six (06) months duration at a recognized institution (National Youth Services Council / National Apprentice and Industrial Training Authority / Technical College / Government Registered Training Institution), approved by the Tertiary and Vocational Education Commission (TVEC)

(c) Should hold a permanent appointment and be confirmed in service.

(d) Should have completed five (05) years of continuous satisfactory service immediately preceding the closing date of applications.

A period of training served prior to permanent appointment to a post, or as a condition for such permanent appointment, shall not be counted towards the five-year qualifying period referred to in paragraph (e) above. Periods of temporary or casual service served prior to permanent appointment to a post shall also not be counted towards the five-year qualifying period referred to in paragraph (e) above.

Salary Scale

As per Management Services Department Circular No. 01/2025 dated 25.03.2025:

Rs. 46,220 – 10 x 540 – 7 x 630 – 12 x 1,080 – 12 x 1,280 – Rs. 84,350/- (MA 1-2 – 2025)

Effective from 01.01.2027, payable from the date of appointment as per Schedule II.

Age Limit

Applicants should be not less than 18 years and not more than 45 years of age as at the closing date. The upper age limit will not apply to internal applicants.

Every applicant must

- I. Be a citizen of Sri Lanka;
- II. Be physically and mentally fit to discharge duties;
- III. Be a person of good character.

Other Allowances

Cost of Living Allowance and other Government-approved allowances.

Method of Recruitment

Recruitment will be based on merit, determined through a structured interview and/or written competitive examination.

Conditions of Service

These posts are permanent and subject to a probation period of three (03) years.

Employees’ Provident Fund (EPF) and Employees’ Trust Fund (ETF): The employee contributes 8% to the EPF, while the employer contributes 12% to the EPF and 3% to the ETF.

Application Procedure

The prescribed application form is available at <https://judgesinstitute.lk/>. Duly completed applications should be sent by registered post on or before 29/05/2026 to the Director, Sri Lanka Judges’ Institute, No. 80 (5th & 6th Floors), Adhikarana Mawatha, Colombo 12. Applicants in Government Departments, Corporations, and Statutory Boards must forward their applications through their Heads of Department. Late or incomplete applications will be rejected, and no responsibility will be accepted for postal delays.

The post applied for must be indicated in the top left-hand corner of the envelope.

Model Application

Post Applied For:

Personal Information:

- Full Name:
- Name with initials:
- Personal Address:
- National Identity Card Number:
- Date of Birth:
- Age (as of the application closing date) : ___years ___months ___days
- Contact No:
- Email Address:
- Gender:

Educational Qualifications

G.C.E. (O/L) Examination		
	<i>Subject</i>	<i>Pass Obtained</i>
01		
02		
03		
04		
05		
06		
07		
08		
09		

G.C.E. (A/L) Examination		
	<i>Subject</i>	<i>Pass Obtained</i>
01		
02		
03		
04		

Other Educational Qualifications (Degree/Diploma or Other Higher Qualifications):

01.
02.
03.
04.
05.

Professional Qualifications:

01.
02.
03.
04.
05.

Work Experience :

01.
02.
03.
04.
05.

Please indicate whether you have fulfilled all required qualifications (Yes/No):

Two Non-Related Referees :

1. Name :	2. Name :
Designation :	Designation :
Contact No:	Contact No:

Applicant's Declaration

I declare that the information provided by me in this application is true and correct.

Signature of Applicant:

Date:

Certification of the Head of the Department

I hereby inform you that the applicant, Mr./Mrs./Miss, is currently serving as a and is a permanent/temporary/casual employee of this Ministry/Department. He/She may or may not be released from service if selected for this position.

Name:

Designation:

Address:

Date:

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VACANCIES

Sri Lanka Police

CALLING APPLICATIONS FOR THE POSTS OF POLICE CONSTABLE, WOMAN POLICE CONSTABLE,
AND POLICE CONSTABLE DRIVER OF SRI LANKA POLICE AND SPECIAL TASK FORCE

The closing date for submitting applications for the Post of Police Constable, Women Police Constable, and Police Constable Driver of the Sri Lanka Police and the Special Task Force, as published in the *Gazette* Notification of the Democratic Socialist Republic of Sri Lanka, bearing No. 2482, Part I(IIA), dated 27 March 2026, on page 1332 to 1352, has been extended to 01 June 2026.

PRIYANTHA WEERASURIYA,
Inspector General to Police.

Colombo 02,
At the Police Headquarters,
On May 12, 2026.

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DEPARTMENT OF FISHERIES

Draft

CALLING APPLICATIONS FOR RECRUITMENT TO THE POST OF LEGAL ASSISTANT IN THE CATEGORY OF ASSOCIATE OFFICERS IN THE DEPARTMENT OF FISHERIES AND AQUATIC RESOURCES-2026

APPLICATIONS are invited from Sri Lankan Citizens who have fulfilled the qualifications to fill vacancies in one (01) post of Legal Assistant in the Associate Officer Category of the Department of Fisheries and Aquatic Resources.

1. Designation : Legal Assistant
Category : Associate officer
Number of Vacancies : 01
2. **Educational Qualifications:-**
Should have obtained a Bachelor's Degree in Law (LLB) from a University recognized by the University Grants Commission.
3. **Salary:-**
 - I. Salary code: MN 4- 2025 (In terms of Public Administration Circular No.10/2025)
 - II. Salary Scale: Rs. 53,060 – 10 x 800 – 11 x 1,190 –10 x 1,320– 5x 1,350-94,100/=
 - III. Government approved cost of living allowance will be paid in addition to the salary.
4. **Age Limit :-**
Candidates should not be less than 21 years and not more than 35 years as at the closing date of applications.
5. **Physical Requirements:-**
Every candidate should be physically and mentally fit to serve in any part of Sri Lanka and discharge duties of the post.
6. **Other Qualifications :-**
 - I. Should be a citizen of Sri Lanka.
 - II. Should be of excellent character.
 - III. Should have complied with all the qualifications in every respect for recruitment to the post as at 05.06 2026.
7. **Method of Recruitment :-**
Candidates will be recruited on the results of the structured interviews to be held in accordance with the marking scheme (Indicated under Para No. 08 in this Gazette Notification) approved by the Public Service Commission.
8. The structured interview will be conducted based on the following marking scheme.

<i>Areas for which marks will be allocated after verification.</i>	<i>Maximum amount marks</i>	<i>Minimum amount of marks considered for selection.</i>
Extra Educational Qualifications*	20	} Not applicable
Extra Professional Qualifications *	15	
Experience*	30	
Language Proficiency	15	
Knowledge about Information Technology*	15	
Skills demonstrated at the interview	05	
Total	100	

* Qualifications to be proved in writing.

9. Nature of Appointment :-

- I. The post is permanent and pensionable. You should be subjected to the policy decisions taken in future by the government about the pension scheme.
- II. Selected candidates will be on probation for a period of three (03) years from the date of appointment.
- III. Appointees are bound to serve in any part of the Island.
- IV. Appointees will be required to duly complete the other requirements prescribed by the government in relation to the appointment.

10. Method of Application :-

- I. Specimen Application is published at the end of this application. The application should be prepared in the medium of Language in which the candidate intends to appear before the structured interview, and should be perfected in his/her writing. Each section of the application should be perfected by the candidate as instructed. Any sections that do not apply to him/her should be noted as “Not Applicable.” It should be thoroughly kept in mind that leaving blank columns in the application may result in rejection of it. (It should be specially noted that the application form should be prepared in an A4 sheet in a manner that titles from No. 1 to No.6 appear on page one, No.07 to No. 8.2 on page two, No.8.2 to No. 11 on page three and No.12 to No.14 on page four of the paper). Applications incomplete and not conforming to the specimen application will be rejected without any notice. It would be sufficient to keep a photocopy of the perfected application in possession.

II. Procedure and Closing Date of Application :-

Applications should be sent by registered post on or before 05.06.2026 to reach the Director General of Fisheries and Aquatic Resource, New Secretariat, Maligawatta, Colombo – 10. Application received after the said date shall be rejected. The top left hand corner of the envelope containing the application should clearly bear the wording “Recruitment to the Post of Legal Assistant”

III. Applications of the candidates who are already employed in Public Service

The candidates who are already employed in the Public Service should submit their applications through the Head of the institution in which they are working.

IV. Attestation of Applications

Signature of the candidates who are already in the Public Service should be certified by the Head of the relevant institution or an officer authorized to do so on his/her behalf. The signature of the other candidates should be attested by an authorized officer i.e., Justice of the Peace/Commissioner for Oaths/Attorney-at-Law/Notary Public/Principal of a Government School / Commissioned Officer in Navy/ Air Force/Army/a Staff Officer in a permanent post in the Public Service/Chief Incumbent of a Buddhist Temple or Presiding Priest in charge of any other religious place of worship of holding a significant position in the clergy.

11. Furnishing False Information :-

If any particulars mentioned in the application by the candidates are found to be false or erroneous at any stage prior to or during or after the structured interview, his/her candidature is liable to be cancelled. In case such false or erroneous information is revealed after the recruitment, he/she will be dismissed from the service forthwith.

12. Any matter not provided for in this notification will be dealt with at the discretion of the Director General of the Department of Fisheries and Aquatic Resources.

13. In case of any inconsistency between Sinhala, Tamil and English text in the notification, Sinhala notification shall prevail.

Director General
Department of Fisheries and Aquatic Resources
Maligawatta
Colombo – 10
On 07th of May, 2026

Put (✓) mark against the medium of language you wish to appear before the structured interview. (not allowed to change later)

Sinhala	<input type="checkbox"/>
Tamil	<input type="checkbox"/>
English	<input type="checkbox"/>

Specimen Application Form
Department of Fisheries and Aquatic Resources

Recruitment to the post of Legal Assistant in the Department of Fisheries and Aquatic Resources – 2026.

01. Name of the Candidate :-

- 1.1. Name with initials (initials to be written at the end) : -----
(English Block Capitals E.g.: - SILVA. A.B)
- 1.2. Names denoted by initials :-----
(English Block Capitals)
- 1.3. Name with initials (initials to be written at the end):-----
(In Sinhala / Tamil)
- 1.4. Names denoted by initials: -----
(In Sinhala / Tamil)

02. National Identity Card No. :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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03. Sex: Male Female
(Put (✓) mark in the relevant cage)

04. Marital status:
Married Single
(Put (✓) mark in the relevant cage)

05. Date of Birth: Year Month: Date:
Age as at the closing date of applications:
Years Months: Days:

06. Whether you are a citizen of Sri Lanka : Yes No
(Put (✓) mark in the relevant cage)

07. I. Private Address (Permanent):

.....
.....
.....

(If the address is changed, the same should be informed forthwith.)

II. Private Address (Current) :

.....

III. E-mail Address:

IV. Telephone No.: Fixed: Mobile:.....

08. Educational Qualifications:

8.1 Details of the G.C.E. (O/L) Examination :

Year and Month: Index No.:

Medium:

<i>Subject</i>	<i>Grade</i>
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

(Indicate the highest qualifications obtained)

8.2 Details of the G.C.E. (A/L) Examination:

Year and Month: Index No:

Medium:.....

<i>Subject</i>	<i>Grade</i>
1	
2	
3	

(Indicate the highest qualifications obtained)

8.3 Educational / professional qualifications in legal field:

Examination/Degree	Effective Date	University/Institute

8.4 Other Educational / Professional Qualifications:

Qualifications	Effective Date	Institute from which the qualifications obtained

- 09. Whether you have been dismissed from a post in the Public Service?
 (If so, indicate particulars)
- 10. Is there any departmental disciplinary inquiry pending against you (If already employed in the Public Service)?
- 11. Whether you have been convicted of an offence by the court? (If ‘yes’ indicate particulars):

- 12. Name two non- related referees from whom details about you could be inquired :-
 1. Name: 2. Name:
 Designation: Designation:
 Address: Address:
 Telephone No.: Telephone No.:

15. Certification of the Candidate:-

I declare that the information furnished by me in this application is true and accurate to the best of my knowledge. I am also aware that if any particulars contained herein are found to be false and inaccurate, I am liable for disqualification before appointment and dismissal from service without all rights if the inaccuracy is detected after appointment.

Date:-..... Signature of the Candidate

Attestation of the Signature of the Candidate (Strike off inapplicable words)

I hereby certify that Mr./Mrs./Miss.....(full name) who is submitting this application is personally known to me and that he/she placed his/her signature in my presence on this day of, 2026.

.....
 Signature of the Attestor

Full name of the Attestor:
Designation:
Address:
(Place the Official frank)
Date:

If the Candidate is already employed in Public/Provincial Public Service/ a State Corporation, recommendation of the Head of the institution:-

I hereby certify that Mr./ Mrs./ Miss..... who is submitting this application is personally known to me, that he/she is serving in the (Ministry/ Department/ State Corporation) and that no any disciplinary inquiry is pending against him/her. I further declare that he/she placed his/her signature in my presence on thisday of, 2025 and that he/she could be released from the Service of this (Ministry/ Department/ Corporation) if he/she is selected for the Post of Legal Assistant.

.....
Signature of the Head of the Institution

Full name of the Head of Institution:
Designation:
Official Address:
(Place the Official frank)
Date:

Examinations, Results of Examinations & c.

MINISTRY OF EDUCATION, HIGHER EDUCATION AND VOCATIONAL EDUCATION

First Efficiency Bar Examination for the Grade III Officers of Sri Lanka Education Administration Service - 2026

IT is hereby informed that the First Efficiency Bar Examination for Grade III officers of Sri Lanka Education Administration Service is scheduled to be held in the month of August in Year 2026.

Application has been published on the Website of Department of Examinations, Sri Lanka under "Our Services" of www.doenets.lk in "Online Applications - Recruitment Exams/ EB Exams" and applications can be submitted *via* online only. Acceptance of Online Applications 2026 is opened at 9.00 a.m. on the 18th of May 2026 and is ended at 9.00 p.m. the 19th of June, 2026. After submitting the application through the online, it should be downloaded and the relevant parts of the printed copy should be filled in by hand, the signature of the applicant should be authenticated, and together with the certificate of the Head of the concerned institution, should be sent by registered post to the Department of Examinations, Sri Lanka as to be received on or before the last date of close of applications.

02. Syllabus and other provisions relevant to this examination has been published in the *Extraordinary Gazette* Notification No. 1928/28 dated 21.08.2015 of the Democratic Socialist Republic of Sri Lanka. The syllabus and other provisions are given below for your convenience.

03. Details of the Examination

<i>Question Paper</i>	<i>Time</i>	<i>Total Marks</i>	<i>Passing Marks</i>
1. General Administration	Time 03 hours	100	50
2. Financial Administration	Time 03 hours	100	50
3. Education Law, Administration and Evaluation	Time 03 hours	100	50

04. Exam Conducting Authority : Commissioner General of Examinations

05. Syllabus of the Examination :

Name of the Question Paper	Syllabus
1. General Administration	<p>(a) The Constitution of the Democratic Socialist Republic of Sri Lanka and the Constitution of 1972 and 1947 that were in forces prior to this</p> <ul style="list-style-type: none"> • Convention on the Rights of the Child • Human Rights Commission Act • Commission to Investigate Allegations of Bribery or Corruption Act <p>(b) Office and Field Organization methods and the Chapters in the Establishments Code as (Including the contemporary amendments being executed.)</p> <p>VII, IX, X, XVI, XXV, XXVI, XXVII, XXIX, XXXI, XXXII, XLVII, XLVIII</p>

Name of the Question Paper	Syllabus
	(c) Procedural rules of the Public Service Commission
02. Financial Regulations	(a) Public Financial Regulations (Excluding the Chapter I/ including the amendments being executed contemporarily) (b) Income and Expenditure estimates in the current year. (Ex:- their formulation, Head of revenue, Finance and Appropriate Acts.) (c) Ordinance and other law conventions relevant to the certain accounting activities fulfilled by the zonal education office.
03. Education law, Administration and Evaluation	(a) Legal provisions relevant to the Education. <ul style="list-style-type: none"> • Education Ordinance No. 31 of 1939. • Amendment No. 26 of 1947 • Amendment No. 05 of 1951 • Amendment No. 43 of 1953 • Code of Regulations of Government Schools • Amended Act, (Special Provisions) of Assisted Schools and Teachers' Colleges No. 05 of 1960 • Amendment Act, (Additional Provisions) of Assisted Schools and Teachers' Colleges No. 05 of 1960 • Education Act, (Revising the designations) No. 35 of 1973 • Amended Act, (Special Provisions) of Assisted Schools and Teachers' College No. 65 of 1981 • National Institute of Education Act, No. 28 of 1985 • Public Examinations Act, No. 25 of 1968 • National College of Education Act, No. 30 of 1986 • Reports of the National Education Commissions (Within immediate 03 years to the examination) • Facilities and service fee • Circulars relevant to the Old Boys/ Girls Associations and School Development Associations.
	(b) Education Administration <ol style="list-style-type: none"> 1. (i) Ministry of Education (ii) Organization and Functions of Departments and Institutions availed under the Ministry including Provincial Departments of Education and in the Ministry of Education. (iii) Education Planning at the National and Provincial Levels and (including Schools preparation and implementation) Common Objectives (aims) 2. School Management and School Community Relationship 3. Education Management Information System (EMIS) 4. Special Education Programmes, Non Formal Education Activities, School Based Management
	(c) Evaluation <ul style="list-style-type: none"> • Criterias utilizing to assess evaluation of the performance of teachers • School based evaluation • Self-Evaluation events of the Schools • Monitoring of the schools by the zonal education officers, Provincial Department of Education and Ministry of Education • Supervision of the internal evaluation by the external groups. (Candidates are instructed to the through with the hand books and other publications issued by the Ministry of Education)

N. B.- Please not that all the three paper are consisting with short questions and structural type questions.

06. For the subjects schedule for the 1st efficiency bar Examination may be appeared by an officer at the same time or at several separate occasions.

07. Language Medium of Examination

- i. This exam is conducted in Sinhala, Tamil and English mediums.
- ii. Candidates should appear for the exam in only one language as per their preference.
- iii. The language medium of the competitive examination or examinations in which the candidate appeared for entry into the public service, in case of those who joined the public service without an examination, the answers should be written in the medium of the language in which they were qualified to enter the public service.
- iv. If a candidate is found to be appearing in the examination through a medium to which he is not entitled, his/her candidature shall be cancelled. It is not allowed to change the medium of language applied for appearing in the examination later.

08. Online examination application should be completed in English language only. After the Department of Examination receives both of soft copy made online and the printout sent by registered post, the soft copy and the printed copy shall be verified and accepted by the department as a valid application. The mobile phone number used to access the system will be notified by a SMS or an e-mail that it is accepted/ it is not accepted as valid application by the Department. Before complain of the online application, download the instruction for applying for the exam. Follow the instruction carefully while filling the application form. Any amendment made in the application after receipt of hard copy shall not be considered as a valid amendment. Incomplete applications shall be rejected without a prior notice. Applications received after the closing date shall not be accepted.

If candidates with special needs appear for this examination, it must be mentioned in the application and copies of relevant medical certificates must be submitted with the application.

09. Providing of false information - While filling the application form, accurate information should be provided with great care. If any candidate is found ineligible as per the rules of this examination, his/her candidature may be canceled before or during the examination or after the examination or at any time.

10. Printed Copy of the application should be sent by registered post on or before the 19th of June, 2026 as to be received to "Commissioner General of Examinations, Institutional Examination Organization Branch, Department of Examinations, Palawaththa, Baththaramulla. Name of the examination should be mentioned at the top left corner of the envelop. Applications sent after this date shall be rejected.

11. On the presumption that only those who have the qualification mentioned in this *Gazette* notification have applied for the examination, on or before the last date of acceptance of applications. if making the payment of examination fees is applicable, the relevant prescribed examination fee shall be paid by the applicants and the receipt received must be attached with the application and for those who have completed applications along with the received receipt, Commissioner General of Examinations shall issue the examination admission cards through online. An announcement stating the same shall be published on the official website of the Department of Examinations notified by SMS to applicants as soon as the admission are issued to the applicants. If a candidate who does not received admission card after the publication of the announcement, should inform the such to Institutional Examination Organization Branch of Department of Examinations, as mentioned in the announcement. The applicant's full name, address, national identity card number and the title of the exam applied for should be mentioned in making such Inquiries. It is more effective to send a request letter to the email address mentioned in the web notification. It shall be useful to keep the copy of the application kept with him/her to confirm the candidate's candidacy, the copy of the receipt if the payment of the examination fee is applicable and the receipt registered at the time of posting the application, if necessary at the time of making the enquiry from the Department of Examination, Sri Lanka. After the examination of the Admission card, if there is any amendment to be done, it must be corrected as early as possible after contracting the Department of Examination. Any request being within the Examination Hall for such, shall not be entertained.

N. B.- Complains submitted subsequently by applicants who fail to meet the requirements mentioned in paragraph 11 above shall not be entertained.

12. The applicant's signature must be attested in both the application form and the admission card for the examination. The signature should be certified by the head of the institution or an officer authorized by him.

13. An applicant must appear for the examination under the prescribed examination number in the examination

hall allotted to him. Every candidate appearing for the examination must hand over the admission card with his/her signature to the head of the examination hall on the first day of the examination. A candidate who does not submit his admission card duly shall not be allowed to appear in the examination.

14. It is the responsibility of the candidates to submit evidence to the satisfaction of the Head of the Examination Hall in order to confirm their identity for each subject they appear in the examination hall.
- National ID card,
 - Valid passport or,
 - Valid Sri Lanka driving license

shall only be accepted.

Candidate must enter in the examination hall without covering their faces and to ensure that they are not wearing electronic communication devices and must not cover their cars by restricting to verify their identity. Applicants who refuse to prove their identity shall not be admitted to the examination hall. Furthermore, from the time of entering in to the examination hall until the end of the examination and leaving it, the applicant must remain uncovered their face and ears as to the examination authorities could identify the candidate.

15. Examination Fees :
- Fees shall not be charged for the first attempt.
 - Therefore a Fee of Rs. 600.00 shall be charged for one subject at each attempt.

While paying the examination fees, the payment should be made only under the following fee payment methods through the online system.

- Any Bank Credit Card,
- Any Bank Debit Card with the facility of Internet Transactions,
- Online Banking Method of Bank of Ceylon/ Flex App
- Any Branch of the Bank of Ceylon

Note :

- Instruction on how to make payment through the above methods have been published in the website under the technical instructions relevant to the Examination Posted under Instructions.
- The receipt of payment shall be notified by means of a short message (SMS) or by an e-mail. The

full amount of examination fee shall be paid and applications with under or over payment of examination fee shall be rejected. The Department of Examinations, Sri Lanka shall not be held responsible for any short comings encountering in the payment of examination fees though the above mentioned payment methods.

- The amount paid for the examination shall not be refunded or transferred for any other examination for any reason.

16. Exam candidates are subject to the rules laid down by the Commissioner General of Examinations regarding holding of the examination. Violation of these rules shall be made him or her to a penalty imposed by the Commissioner General of Examinations.

17. Examination Results :
- The decision of the Commissioner General of Examination in relation to the Examination results shall be final and conclusive,
 - The Commissioner General of Examination shall provide the results sheets containing the results of all the candidates who appeared for the examination, to the Secretary, Ministry of Education Higher Education and Vocational Education.

18. In case of if there is any inconsistency among the language text of this notification published in the Sinhala, Tamil or English languages, the Sinhala text will prevail in such an instance.

19. The Secretary of the Ministry of Education, Higher Education and Vocational Education has the right to decide on any matter which is not covered by this announcement.

NALAKA KALUWEWA,
Secretary,
Ministry of Education, Higher
Education and Vocational
Education.

Ministry of Education, Higher Education and
Vocational Education,
Isurupaya,
Battaramulla,
30th April, 2026.

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JUDICIAL SERVICE COMMISSION

Open Competitive Examination for the Recruitment of Court Clerk Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service - 2026

IN terms of provisions set out in the Scheduled Public Officers' Service Minute published in *Extraordinary Gazette* bearing No.2088/26 dated 11.09.2018, applications are called from Sri Lankan citizens who possess the required qualifications for the Open Competitive Examination for recruitment of Court Clerk Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service – 2026.

The venue of this examination will be informed after calling for applications and the Secretary, Judicial Service Commission reserves the right to postpone or cancel this examination subject to the instructions of the Judicial Service Commission.

02. Conditions of Service

- 2.1 Court Clerks recruited subject to the provisions of the Constitution and provisions of the Schedule Public Officer's Service Minute, will be subject to the Establishments Code, Financial Regulations, and circulars, regulations and directions that have been already issued and may be issued by the Commission from time to the time.
- 2.2 This appointment is subject to a probation period of three years. The Efficiency Bar Examination should be passed before 05 years from the recruitment to Court Clerk Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service as prescribed in the Service Minute.
- 2.3 The Secretary, Judicial Service Commission is vested with the power to cancel the appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date and/or applicants who refuse or neglect to assume duties in a post or in an area into which they are appointed, on the direction of the Judicial Service Commission.
- 2.4 The other official language proficiency should be acquired according to the secondary level relevant to Court Clerk Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service in accordance with Public

Administration Circular 18/2020 and Judicial Service Commission Circular 456 issued there to within 03 years after joining the service.

03. As per Public Administration Circular No : 10/2025 dated 25.03.2025 the salary scale prescribed to Court Clerk Grade III of the Court Management Assistants' Service in the Scheduled Public Officer's Service is as follows:

Salary Code – MN 2-2025

Salary Scale (Monthly) – Rs.48, 470 /- 10 x 540 – 11 x 630 – 10 x 1010 – 10 x 1190 - Rs.82, 800/-

Applicants recruited to Court Clerk Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service will be placed in the initial salary scale of Rs. 48, 470 /- and salaries will be paid as per schedule III of Public Administration Circular No : 10/2025 dated 25.03.2025

04. This post is permanent and pensionable.

Though it has been stated above that the post is pensionable, the Officers that are to be recruited to Grade III of the Court Clerk in future will be subjected to decisions taken by the Government and/or Judicial Service Commission in relation to the pension Scheme applicable to them.

05. Qualifications:

Following qualifications shall have been completed to be recruited to Court Clerk Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service.

- (a) Be a citizen of Sri Lanka.
- (b) Should be not less than 18 years and not more than 32 years
- (c) Be a person of excellent moral character.
- (d) Should have fulfilled following educational qualifications.

- (a) Shall have passed 06 subjects including English with credit passes for four (04) subjects including Sinhala/Tamil Language and Mathematics at the G.C.E. (Ordinary Level) Examination at one sitting.

And

- (b) Shall have passed all the subjects in G.C.E. (Advanced Level) Examination at one sitting (Except

the Common General test and General English paper).

(Passing three (03) subjects under the old syllabus at one sitting would be sufficient for this purpose)

- (e) All the applicants recruited to the Scheduled Public Officers' Service shall have a sound physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

N.B. – It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by **15th May 2026** or prior to said date.

06. Scheme of examination:-

- (a) The examination consists of two (02) question papers

	<i>Question Paper</i>	<i>Total Marks</i>	<i>Minimum marks required to pass</i>
01	Language Proficiency	100	40
02	Aptitude	100	40

This Examination will be held in Sinhala and Tamil medium. An applicant may sit for the examination only in one medium as he/she desires.

Syllabus of the Examination

	<i>Name of the Question Paper</i>	<i>Syllabus</i>
01	Language Proficiency	This question paper shall consist of subject related questions designed to test the candidate's ability of expression, comprehension, spellings, language and essay, drafting letters, making graphs and tables based on the given data, summarizing passages, expressing the idea of several given sentences in one sentence and use of simple grammar.

	<i>Name of the Question Paper</i>	<i>Syllabus</i>
02	Aptitude	The paper shall consist of subject related questions designed to test the candidate's skill at numbers, power of critical reasoning and general intelligence.

Note : Illegible handwriting may be penalized. These papers will consist of multiple choice questions, short questions, questions on structured essays, essays and /or practical question.

07. A number of applicants equal to the number of vacancies allocated for said examination may be appointed following descending order, beginning from the highest scorer of marks amongst the applicants who have passed all the subjects of the examination after an interview for verification of qualifications. However, the Judicial Service Commission may determine not to fill a certain number of vacancies.

Results of the Examination - Results will be issued to the applicants by post by the Secretary, Judicial Service Commission.

08. Penalty for furnishing false information -

Any misstatement or suppression of a fact which is considered material will render the applicant liable to disqualification, if such statement or suppression is discovered before the selection and to dismissal or discontinuance if discovered after the selection.

09. Examination fees –

The examination fee is Rs.400/= The receipt obtained by paying said amount to the credit of the account of '**Secretary, Judicial Service Commission**' bearing **No: 297100199025039** at **People's Bank, Dam Street Branch** should be affixed using one edge of the receipt on the due place of the application so as not to be detached. (A photocopy of the receipt should be kept with the applicant for future use) The fee will not be refunded under any circumstances, while money orders and stamps will not be accepted in respect of the fee.

10. Method of applying -

- (a) Applications should be prepared in compliance with the specimen application form annexed to this notification using both sides of the paper of size 8 ½” x 12” (A 4) and it should be completed in applicant’s own handwriting. Computerized/ Typed applications can also be used for this purpose.

Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. (It would be advisable to keep a photocopy of the completed application form) It is the responsibility of the applicant to make sure that the application form prepared by him/her complies with the specimen given in the examination notice, as otherwise the application may be rejected.

- (b) Duly completed applications should be sent by registered post to reach the address “Secretary, Judicial Service Commission Secretariat, Colombo 12” **on or before 05th June 2026.**

The words **“Open Competitive Examination for recruitment to Court Clerk Grade III of the Court Management Assistants’ Service in the Scheduled Public Officers’ Service - 2026”** should be clearly written on the top left hand corner of the envelope in which the application is enclosed. Any application received after 05th June 2026 will be rejected.

- (c) Applicant’s signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at - Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a Gazetted post in the Police Service or an Officer holding a permanent post in Staff Grade in the Public Service.
- (d) Applicants who are already in Public service and who have fulfilled above qualifications should submit their applications through their respective Head of the Department.
- (e) Applications which have not been duly completed in every respect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.

11. Admission to the examination –

Receipt of applications will not be notified. Admission cards will be issued to the applicants by post. If the admission card is not received, it should be brought to the notice of the Judicial Service Commission Secretariat. When informing, the name of the examination applied for, full name of the applicant, address and National Identity Card Number should be mentioned. In case of an applicant outside Colombo, a letter of request consisting of above mentioned details and a fax number for sending a copy of the admission should be faxed to the fax number 011 2 421 206 or 011 2 446 111 of Judicial Service Commission Secretariat. Further to that it would be advisable for the candidate to keep a copy of application form, copy of the receipt relevant to payment of examination fee and the postal article of posting of the application to substantiate any information when requested by the Judicial Service Commission Secretariat.

12. Identity of applicants –

Applicants will be required to prove their identity in the examination hall to the satisfaction of the supervisor for each subject they offer. Any of the following documents will be accepted for this.

- National Identity Card issued by the Department of Registration of Persons
- A valid Passport
- A valid Driving License

13. Sitting for the examination.

- (a) The Secretary of the Judicial Service Commission will issue admission cards to all applicants who have sent applications which are complete in every respect. An applicant who does not present the admission card will not be permitted to sit for the examination.
- (b) Applicant should appear for the examination at the centre specified for him/her. All the applicants should get the signature placed in the admission card attested and present it to the head of the examination hall on the day they sit for the examination. Applicants shall be bound by the rules and regulations imposed by the Secretary of the Judicial Service Commission for the purpose of conducting the examination. If an applicant violates these rules, he/she is liable for a punishment imposed by the Secretary of the Judicial Service Commission.

- 2.8 Date of birth :
 Date: Month: Year:
- 2.9 Age as at 15.05.2026:
 Years : Months : Days:
- 2.10 Gender : Male - 1 Female – 2
 (Indicate relevant number in the cage)
- 2.11 Civil status : Married - 1 Unmarried – 2
 (Indicate relevant number in the cage)
- 2.12 Contact number :
 Permanent : Mobile :
 Email: WhatsApp No.

03. Educational Qualifications:

- 3.1 Particulars of G.C.E (O/L) Examination:
 (Attach a certified photocopy of the G.C.E (O/L) result sheet)

- (1) Year and month of the examination :
 (2) Index number :
 (3) Results : :

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

- 3.2 Particulars of G.C.E (A/L) Examination:
 (1) Year and month of the examination :
 (2) Index number:
 (3) Results:

Subject	Grade
1.	
2.	
3.	
4.	
5.	

05. Other qualifications:

.....

06. Have you ever been convicted for any offence by any Court?

(Indicate the mark (√) in the relevant box)

Yes No

(if yes, give particulars)

07. Particulars of the receipt obtained for the examination fee:
Branch of the Bank to which the payment was made :
Number and date of the receipt :
Amount :

Affix the receipt firmly here
(It would be advisable to keep a photocopy with the applicant)

08. Applicant's certificate:
- (a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge . I agree to bear any consequence that may cause as a result of incompleteness of sections and/ or provision of erroneous information. I also state that all sections herein have been correctly filled
 - (b) I am aware that if any particulars contained herein are found to be false, I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.
 - (c) Further to that, I hereby agree to abide by all the conditions imposed by the Secretary of the Judicial Service Commission for the purpose of holding this examination.
 - (d) I shall not change any information mentioned herein subsequently.

.....
Date

.....
Signature of applicant

09. Attestation of applicants' signature :

I hereby certify that Mr./Mrs./Miss. who submits this application is known to me personally and that he/she placed his /her signature in my presence on and further the applicant has paid the prescribed examination fee and pasted the receipt on the application.

.....
Date

.....
Signature of the Officer
attesting the signature

Name in full of the officer attesting the signature:.....

Designation :

Address :

Certification of the Head of Department (Only for the applicants who are already in Public Service.)

I hereby recommend that Mr./Mrs./Miss serving in this has fulfilled Educational Qualifications required to apply for Court Clerk Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service that he/she could be released from the present post if selected for this post, that he/she is not more than 32 years of age by **15.05.2026**, that he/she placed his/her signature in my presence on further the applicant has paid the prescribed examination fee and pasted the receipt on the application and that I submit his/her application herewith.

Date :-

Signature of the Head of Department :-